



TOWN POLICY

COUNCIL POLICY:

Remediation of Derelict and Vacant Property

POLICY NUMBER: D-35

RESOLUTION NUMBER: 2025-37

ADOPTED: February 11, 2025

REFERENCE:

SUPERSEDES:

PREPARED BY: Assistant Administrator

DATE: February 6, 2025

UP FOR REVIEW: February 11, 2030

Policy Statement:

Derelict Residential and Vacant Non-Residential tax rates are not intended to penalize owners who have acted to change their property's designation.

The purpose of this policy is to:

Provide uniform guidelines for the cancellation, reduction, refund, or deferral of additional tax payable on derelict and vacant properties in accordance with section 347 of the *Municipal Government Act*.

1. Guidelines

- (1) In accordance with section 2, Council may resolve to cancel, reduce, refund, or defer that portion of municipal property tax representing the difference between the
 - (a) Derelict Residential tax rate and the Residential tax rate, or
 - (b) Vacant Non-Residential tax rate and the Non-Residential tax ratein the year the tax is levied.
- (2) Any decision of Council made with regard to this Policy has no effect on the assessment classification of a property.

2. Procedure

- (1) Appeal
 - (a) Subject to those conditions prescribed in subsection 2(2), the owner of a property assigned to the
 - (i) Derelict Residential assessment sub-class, or





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(ii) Vacant Non-Residential assessment sub-class

may make written application to Council for the cancellation, reduction, refund, or deferral of that portion of municipal property tax defined in subsection 1(1).

(2) Conditions

(a) All applications shall be submitted to the Chief Administrative Officer by 4:30pm on the Friday before the last Regular Meeting of Council in December.

(b) Applications for Derelict Residential properties shall include:

(i) Photos demonstrating the property's compliance with the *Unsightly Property Bylaw*

(c) Applications for Vacant Non-Residential properties shall include either

(i) evidence the property is being used for an approved permitted or discretionary use, or

(ii) evidence the property has been sold.

