



TOWN POLICY

ADMINISTRATION POLICY: Safety Training Policy

DEPARTMENT: Safety

POLICY NUMBER: SA-156

EFFECTIVE DATE: April 27, 2023

SUPERSEDES: New

UPDATED: April 27, 2023

UP FOR REVIEW: April 27, 2026

The purpose of this policy is to:

Ensure that all employees receive adequate safety training.

The Municipality will provide and ensure that all employees participate in the following safety training:

- Safety orientations for all new and internally-transferred employees.
- Job-specific training as required.

In addition, safety meetings involving all employees will be held on a regular basis.

REVISION HISTORY

Date	Description
April 27, 2023	Update Policy

APPROVAL: **DATE:**

Chief Administrative Officer, Jeff Shaw *(signed copy kept in CAO policy binder)*



