



TOWN POLICY

ADMINISTRATION POLICY: Swimming Pool Policy

DEPARTMENT: Parks and Recreation

POLICY NUMBER: REC-113

EFFECTIVE DATE: July 20, 2018

SUPERSEDES: New

UPDATED: June 25, 2019

UP FOR REVIEW: May 4, 2020

Policy Statement:

The operation of the Cardston Swimming Pool will be carried out in line with the following principles:

- (a) Safety
- (b) Service
- (c) Efficiency
- (d) Cleanliness

The purpose of this policy is to:

Provide a facility to be used to give meaningful and recreational service to the public, while ensuring the safety of the public.

1) Staffing:

- (a) The pool shall have sufficient qualified staff to ensure all public patrons and groups are safe and use the pool facilities in an appropriate manner. Numbers of staff on shift will be determined by the anticipated numbers of patrons in the pool.
- (b) Facility Operators should be certified in pool operations to oversee and operate the facility. The qualifications must include Recreation Facilities Personnel training or equivalent.

2) Pool Admittance:

- (a) All swimmers purchasing a Single or Family pass must have a current photo taken to be placed on their pass to gain admission to the swimming pool.
- (b) All Patrons entering the water area whether swimming or supervising shall pay the applicable pool fees.
- (c) All children under the age of 8 years must be accompanied by a responsible person over the age of 14, and that responsible person must stay within arm's reach of the child at all times while in the pool.
 - i. If a child under the age of 8 years is a proficient swimmer, they *may* be allowed to swim alone if:





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- They can successfully complete a swim test to the satisfaction of one of the life guards; and,
 - They will be 8 years old before the last day of the current swim season.
- (d) Any patron with a communicable disease must make pool staff aware before they are admitted in the pool.
- (e) No patrons suspected of being under the influence of illegal drugs and or alcohol will be permitted onto the pool premises.
- (f) Any patron with an open wound or any type of infectious disease will not be permitted into the swimming pool.
- (g) The public may use the showers for a fee of \$3.00 per person.

3) Programming:

The Town will provide certain programming such as swimming lessons. Other third party groups may also provide programming with appropriate supervision. The supervision of specific groups using the pool facilities such as The Swim Club, Aqua fit, or Cardston Schools is the responsibility of the group's coach, administrator, or instructor. Groups not adhering to the proper supervision of their group will be warned if supervision is not being given by their supervisor. These groups may be suspended if compliance is not met. The town staff will not be employed to enact the program unless previously arranged and approved. Certified Lifeguards will be on deck as required to monitor swimmers safety.

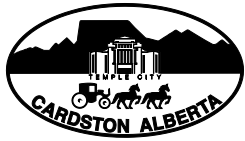
4) Pool Rules:

The following pool rules posted at the Cardston Swimming Pool must be adhered to at all times. Rules are for bather safety and information as per the most recent *Alberta Health, Public Health and Compliance Pool Standards*, which shall be considered a part of this policy.

(a) Rules for use of the Pool

- i. Bathers must take a shower using soap prior to entering the public swimming pool.
(AB. Health Pool Standards 11.2.1)
- ii. Patrons must wash their hands using soap after using the washroom or changing diapers.
(AB. Health Pool Standards 11.2.2)
- iii. Glass is not allowed on the pool deck or in other barefoot areas.
(AB. Health Pool Standards 11.2.3)
- iv. Street footwear must not be worn in wet traffic areas.
(AB. Health Pool Standards 11.2.4)
- v. Patrons who are intoxicated will not be allowed to use the pool.
(AB. Health Pool Standards 11.2.5)
- vi. All children 35 months and under, and anyone who is, or may be incontinent must wear protective, water resistant swimwear in the swimming pool.
(AB. Health Pool Standards 11.1.1 – a)
- vii. Those patrons with diarrhea or a history of diarrhea over the previous two weeks should not





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use the public swimming pool.
(*AB. Health Pool Standards 11.1.1 – c*)

(b) Conduct:

- i.** Smoking will not be permitted in the Swimming Pool building, pool area or within 5 meters* of any public doors, windows and intakes to the facility.
(*Alberta Regulation 240/2007 Tobacco and Smoking Reduction Act & Tobacco and Smoking Reduction Regulation 1(1)*)
* For the purposes of section 3(d) of the Act, the prescribed distance from a doorway, window or air intake of a public place or workplace is 5 meters.
- ii.** Alcoholic beverages are strictly prohibited in the pool facilities.
- iii.** No profane or obscene language, literature, or action will be tolerated on the Swimming Pool premises.
- iv.** Vandalism will not be tolerated. Names of those vandalizing Town property or equipment will be reported to Town Administration, Police, and or the Bylaw Officer. Disciplinary action will be imposed as necessary. Those guilty of damage will be held liable for damages to the facilities. The individual(s) may be suspended or banned from use of the facility.
- v.** There will be no loitering allowed in the locker rooms or lobby.
- vi.** Any physical altercation with staff or other patrons will result in an immediate removal and possible ban from the pool facilities. Authorities may be called in depending on the severity of the incident.
- vii.** Verbal abuse towards Pool Staff will not be tolerated. Patrons will be asked to leave the premises should verbal abuse occur.

(c) Swimming Attire:

- i.** All swimming patrons must wear a bathing suit when in the water or amenities of the pool. Proper attire includes swimming suits which are designed for that express purpose, and which sufficiently cover the body to a level appropriate for a family facility and acceptable social convention for such a facility
- ii.** All patrons may wear an approved swim shirt / rash guard if desired.
- iii.** No T-shirts, cut offs jeans, gym shorts or other attire not considered swim wear is allowed in the pool.
- iv.** Attire or floatation devices with zippers or buckles that may scrape the waterslide surface are not allowed on the waterslide.

(d) Other

- i.** No spit, urine or fecal matter in or around the pool.
- ii.** No food or drinks are allowed on pool deck with the exception of plastic bottled water.
- iii.** Running on pool deck is not permitted.
- iv.** No diving except in the deep end of the pool basin.
- v.** No pets are permitted on the pool deck or in the pool.





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- vi. All lost and found items will be held until the end of the summer swim season, and items will then be disposed of or donated where appropriate.

5) Pool Safety Information

- i. The maximum bather load for the Public Swimming Pool is 170 persons
(AB. Health Pool Standards 11.2.6)
- ii. The public swimming pool depths and identification of those areas of the public swimming pool where diving is not allowed shall be marked appropriately
(AB. Health Pool Standards 11.2.7)
- iii. Location of the fire alarm, or other emergency devices where applicable shall be marked appropriately
(AB. Health Pool Standards 11.2.9)
- iv. All Pool staff with the exception of Cashier and Concession staff will be trained and certified in First Aid.
- v. In case of an accident, lifeguards shall provide first aid on site and other medical personnel will be contacted as necessary.

6) Risks

The Town of Cardston in cooperation with swimming pool partons will endeavour to provide a safe and enjoyable facility for the community. All persons using the Swimming Pool facilities recognize that this activity carries with it a certain element of risk, and do so at their own risk. The Town of Cardston and its employees are not responsible for any accidents or injuries that may occur to patrons.

REVISION HISTORY

Date	Description
July 20, 2018	New Policy
June 25, 2019	Remove fee for observers; accommodate proficient 7yr old swimmers RE: swim alone.

APPROVAL: Jeff Shaw **DATE: June 25, 2019**
Chief Administrative Officer, Jeff Shaw *(signed copy kept in CAO policy binder)*

