



# TOWN POLICY

## ADMINISTRATION POLICY:

# Municipal Safety Policy Statement

**DEPARTMENT:** Safety

**POLICY NUMBER:** SA-040

**EFFECTIVE DATE:** August 28, 2015

**SUPERSEDES:** Policy #S-10-1

**UPDATED:** April 27, 2023

**UP FOR REVIEW:** April 27, 2026

### Policy Statement:

This municipality is committed to the protection from accidental loss of all its resources, including physical assets and all employee's physical, psychological & social well being.

In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and healthful work environment in accordance with industry standards and in compliance with legislative requirements, and will strive to eliminate any foreseeable hazards which may result in property damage, accidents or personal injury/illness.

All employees will be equally responsible for minimizing accidents within our facilities. Safe work practices and procedures will be clearly defined in the Safety Manual for all employees to follow.

Accidental loss can be controlled through good management in combination with active employee involvement. Safety is the direct responsibility of all managers, supervisors and employees.

All management functions will comply with municipal safety requirements as they relate to planning, operation and maintenance of facilities and equipment. All employees will perform their jobs properly in accordance with established procedures and safe work practices.

I trust that all of you will join me in a personal commitment to make safety a way of life. Our goal is zero accidents and injuries.

The safety information in this policy does not take precedence over O.H. & S. Regulations. All employees should be familiar with the O.H. & S. Act and Regulations.

All contractors hired by the Town shall abide by this policy. If a contractor has their own safety policy which is equal to or exceeds the Town of Cardston's standards, the Town may approve the contractor.





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## REVISION HISTORY

Date	Description
April 27, 2023	Update Policy

**APPROVAL:** ..... **DATE:** .....

*Chief Administrative Officer, Jeff Shaw*

*(signed copy kept in CAO policy binder)*

