



TOWN POLICY

ADMINISTRATION POLICY:

Lane Maintenance Policy

DEPARTMENT: Public Works

POLICY NUMBER: PW-026

APPROVAL:  APPROVED BY CAO
Jeff Shaw

EFFECTIVE DATE: April 28, 2009

SUPERSEDES: Policy #L-1

UP FOR REVIEW: November 22, 2022

Policy Statement:

The Following lane maintenance policy applies to Town owned public lanes. Private driveways built on or across lanes unimproved road allowances are specifically exempt from this policy. This policy does not contemplate formal assumption of public lanes, but rather establishes criteria for performing limited surface maintenance by the Town.

New Subdivisions

- When a new development is finalized the lanes should be shaped to drain water to the appropriate storm drainage system.
- All lanes shall be graveled at the expense of the developer.
- There shall not be any obstacle placed in a lane:
 - This includes, but is not limited to, vehicles, trailers, play structures, and storage of construction materials or equipment.

Resident

- The resident will maintain the portion of the lane directly adjacent to their property, with special focus on weed control.
- There shall not be any obstacle placed in a lane:
 - This includes, but is not limited to, vehicles, trailers, play structures, and storage of construction materials or equipment.

The Town shall not be responsible for the lane's condition or maintenance. Notwithstanding, on an as-requested basis, the Town will attempt to perform limited maintenance in a manner commensurate with the lanes existing condition provided that:

- (a) Maintenance activities shall not be construed as an intent to formally assume the lane for full-fledged maintenance;





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- (b) All lane maintenance shall be limited in nature and will not include full restoration of the installation of any underground or surface drainage works either on the lane or on private property;
- (c) The lane is not being used as a private driveway;
- (d) The lane is physically accessible with the equipment needed to perform the maintenance without the need to encroach onto private property.

Snow plowing and snow removal services are expressly excluded in this policy.

The Chief Administrative Officer, or his/her designate, shall have the absolute discretion to determine the appropriate level, manner, extent, and schedule for the requested work.

