

TOWN OF CARDSTON
 MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
 OCTOBER 10, 2023 IN COUNCIL CHAMBERS

PRESIDING Mayor Maggie Kronen in the Chair.

PRESENT Council

Maggie Kronen	Mayor
Marsha Jensen	Deputy Mayor
Paula Brown	Councillor
Allan Burton	Councillor
Tim Court	Councillor
John Grainger (via video conference)	Councillor
Jared Kenly	Councillor

Administration

Jeff Shaw	Chief Administrative Officer
Shem Simmons	Communications Clerk

Others

Nate McCarthy	Channel 32
Tami McCarthy	Channel 32
Courtney Hansen	Delegation

CALL TO ORDER The meeting was called to order at 5:00 PM.
 Cllr. Grainger joined the meeting by video conference.

ADDITIONS AND ADOPTION OF AGENDA

MOTION 2023-203 MOVED by Cllr. Jensen that the agenda be adopted as presented. CARRIED

DELEGATIONS None this meeting.

ADOPTION OF THE MINUTES

MOTION 2023-204 MOVED by Cllr. Burton that the minutes of the regular meeting of council held on October 10, 2023 be adopted as amended. CARRIED

BYLAW AND POLICY

Bylaw #1662 – Tax Payments Bylaw

MOTION 2023-205 MOVED by Cllr. Court that Bylaw #1662 – Tax Payments Bylaw be given second reading. CARRIED

MOTION 2023-206 MOVED by Cllr. Grainger that that Bylaw #1662 – Tax Payments Bylaw be given third and final reading. CARRIED

1641 – Retention and Scheduling

MOTION 2023-207 MOVED by Cllr. Jensen that Bylaw #1641 - Retention and Scheduling of Municipal Records Bylaw be given second reading. CARRIED

MOTION 2023-208 MOVED by Cllr. Burton that Bylaw #1641 - Retention and Scheduling of Municipal Records Bylaw be given third and final reading. CARRIED

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Bylaw #1677A – Council Procedure Bylaw Amendment (Consider first reading)

MOTION 2023-209 MOVED by Cllr. Brown that Council approve the amendment to Bylaw #1677A – Council Procedure Bylaw Amendment.

CARRIED

MOTION 2023-210 MOVED by Cllr. Court that Bylaw #1677A – Council Procedure Bylaw Amendment be given second reading.

CARRIED

MOTION 2023-211 MOVED by Cllr. Brown that Bylaw #1677A – Council Procedure Bylaw Amendment be given third and final reading.

CARRIED

Bylaw #1696B – Animal Control Bylaw Amendment

MOTION 2023-212 MOVED by Cllr. Grainger that Bylaw #1696B – Animal Control Bylaw Amendment first reading.

CARRIED

Council Policy D-25-4 – Community Donations Policy

MOTION 2023-213 MOVED by Cllr. Burton that Council approve Council Policy D-25-4 – Community Donations Policy.

CARRIED

OTHER BUSINESS

CPTED Ad-Hoc Committee (Establish Ad-Hoc Committee by resolution)

MOTION 2023-214 MOVED by Cllr. Kenly that an Ad-Hoc Main Street CPTED Committee be established. The mandate of the Committee is to provide Council with a cost amount for implementing Crime Prevention Through Environmental Design in select areas of Main Street for consideration by Council for inclusion in a future budget. The committee shall be composed of one Town of Cardston Councillor, one representative from the Historical Society, one member of the RCMP, and one member from the Chamber of Commerce. It shall be the duty of the Committee to create an environmental design for the identified areas and determine the cost of implementing the design. Notice of meetings will be given by a Town of Cardston administrative support, and shall be as frequent as needed. The committee will be dissolved upon delivery of a satisfactory report to Council.

CARRIED

MOTION 2023-215 MOVED by Cllr. Kenly that Council assign Cllr. Court to the Ad-Hoc Main Street CPTED Committee.

CARRIED

Follow up from Previous Delegations – Tara Harding

MOTION 2023-216 MOVED by Cllr. Brown that Council direct administration to install crosswalk signs at the intersection of 7th Avenue and 7th Street West.

CARRIED

Follow up from Previous Delegations – Carley Taylor

MOTION 2023-217 MOVED by Cllr. Brown that Council approve the Cardston Community Cycling Club's change of venue request and permit the club to use 4th Avenue as requested for future Gran Fondo Race events.

CARRIED

Follow up from Previous Delegations – Cardston & County Pickle-ball Association

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**COMMITTEE AND
OTHER REPORTS**

The following reports were received by Council:

- Committee Reports
- Regulated Rate Deferral Program Report (verbal report)
- Municipal Enforcement Report September 2023
- Development Report, October 3rd

RECEIVED

MOTION 2023-218 MOVED by Cllr. Court that Council direct administration to write a letter to the Minister regarding Councils concerns with the regulated rate option deferral program, and CC the letter to the MLA and Town of Panoka.

CARRIED

QUESTIONS None this meeting.

CORRESPONDENCE

Bill Creed

Remington Carriage Museum

Reynolds Mirth Richards & Farmer LLP

ORRCS Periodical 2023

RECESS MOVED by Cllr. Brown that Council Recess at 6:35 PM.

CARRIED

RECONVENE MOVED by Cllr. Burton that Council Reconvene at 6:41 PM.

CARRIED

**CONFIDENTIAL
ITEMS**

MOTION 2023-219 MOVED by Cllr. Brown that Council close the meeting at 6:41 PM to discuss the following matters:

- a. Committee Member(2) [FOIPP 17(4)(f)]
- b. Legal (2)

CARRIED

MOTION 2023-220 MOVED by Cllr. Court that Council return to the open meeting of Council at 7:23 PM.

CARRIED

MOTION 2023-221 MOVED by Cllr. Burton that Council appoint Darren Sommerfeldt to MPC.

CARRIED

MOTION 2023-222 MOVED by Cllr. Jensen that Council approve the list of proposed names of prospective new members of the Library Board as presented.

CARRIED

ADJOURNMENT MOVED by Cllr. Court that the meeting be adjourned at 7:31PM.

These minutes Approved this 24 day of October, 2023

Mayor

Chief Administrative Officer

Mayor: _____ CAO: _____ 3 of 4

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Maggie Kronen

Jeff Shaw