

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
APRIL 25, 2023 IN COUNCIL CHAMBERS

PRESIDING Mayor Maggie Kronen in the Chair.

PRESENT

Council

Maggie Kronen	Mayor
Tim Court	Deputy Mayor
Paula Brown	Councillor
Allan Burton	Councillor
John Grainger	Councillor
Marsha Jensen	Councillor
Jared Kenly	Councillor

Administration

Jeff Shaw	Chief Administrative Officer
Shem Simmons	Communications Clerk
Hakon Skoien	Town Accountant

Others

Nate McCarthy	Channel 32
Tami McCarthy	Channel 32
Robyn Simmons	C4 Delegation
Grady Taylor	C4 Delegation
Carley Taylor	C4 Delegation
Todd Pawlenchuk	C4 Delegation
Patrick Treadwell	MWG Delegation
Laila Simmons	Citizen
Toren Simmons	Citizen
Cora Simmons	Citizen
Beaudon Simmons	Citizen
Isla Taylor	Citizen
Emory Taylor	Citizen
Oaklyn Taylor	Citizen
Carolyn Lockard	County Resident
Kristen Primrose	County Resident
Grant Wright	County Resident
Maureen Samson	County Resident
Leslie Jo Retzer	County Resident
L. Anne McClelland	County Resident

CALL TO ORDER The meeting was called to order at 5:00 PM.

**ADDITIONS AND
ADOPTION OF
AGENDA**

MOTION 2023-68 MOVED by Cllr. Brown that the agenda be adopted as presented.

CARRIED

DELEGATIONS

5:00 pm - Robyn Simmons et al: Cardston Community Cycling Club

Mrs. Simmons, on behalf of the Cycling Club, presented a report on their 1 year bike park pilot project, and a proposed 5 year renewal for their agreement with Council.

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
APRIL 25, 2023 IN COUNCIL CHAMBERS

**BYLAW AND
POLICY**

Distribution Tariff Bylaw 1649L (Consider further readings)

MOTION 2023-69 MOVED by Cllr. Kenly that Council adopt the changes to Bylaw 1649L – Electricity Distribution Bylaw Amendment.

CARRIED

MOTION 2023-70 MOVED by Cllr. Brown that Bylaw 1649L – Electricity Distribution Bylaw Amendment, be given second reading.

CARRIED

MOTION 2023-71 MOVED by Cllr. Grainger that Bylaw 1649L – Electricity Distribution Bylaw Amendment, be given third and final reading.

CARRIED

**ADOPTION OF THE
MINUTES**

MOTION 2023-72 MOVED by Cllr. Court that the minutes of the regular meeting of council held on April 11, 2023 be adopted as presented.

CARRIED

**BYLAW AND
POLICY
(CONTINUED)**

Policy Review Committee Recommendations (Review recommendations)

MOTION 2023-73 MOVED by Cllr. Kenly that Council direct Administration to commence amendments of the following policies and to present them to Council for comment and approval:

- C-10-1: Dealing with Complaints Policy
- C-9-2: Code of Conduct for Members of Commissions, Boards and Committees
- C-23: Council Members Attendance at Meetings Policy
- D-20: Disposition and Scheduling of Inactive Records Policy
- E-15: Electrical Infrastructure Policy
- H-30: Heritage Tree Designation Policy
- I-45: Investments Policy
- L-10-1: Policy for Land sale
- L-3: Lot Purchase and Refund Policy
- P-50: Policy Development
- V-30-1: Volunteer Agencies, Boards and Committees Policy
- W-15: Water Conservation Policy

CARRIED

Land Use Bylaw / Condominium Subdivision (Consider request)

MOTION 2023-74 MOVED by Cllr. Burton that Council approve the proposed building fee simple subdivision at 71 – 2 Ave West in principle.

CARRIED

**DELEGATIONS
(CONTINUED)**

5:25 PM – Patrick Treadwell: MWG Accountants

Mr. Treadwell presented on the 2022 financial audit of the Town.

Mr. Hakon presented on the 2022 financial statements of the Town.

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
APRIL 25, 2023 IN COUNCIL CHAMBERS

**BYLAW AND
POLICY
(CONTINUED)**

Audit 2022 and Budget 2023 Adjustments (Report and review)

MOTION 2023-75 MOVED by Cllr. Grainger that Council accept the 2022 audited financial statements as corrected. CARRIED

MOTION 2023-76 MOVED by Cllr. Brown that Council accept the 2022 reserves list. CARRIED

OTHER BUSINESS

Energy Efficient Retrofit Accelerator Grant (Consider support letter for grant)

MOTION 2023-77 MOVED by Cllr. Court that Council send the letter of support for the Energy Efficient Retrofit Accelerator Grant. CARRIED

Follow up from Previous Delegations: Brendan Kearl

MOTION 2023-78 MOVED by Cllr. Grainger that Council support the request, and approve a donation of \$560.00 to Mr. Kearl for his proposed running race. CARRIED

Follow up from Previous Delegations: Angela Tabek and Jim Bester

RECESS MOVED by Cllr. Court that Council Recess at 6:30 PM. CARRIED

RECONVENE MOVED by Cllr. Kenly that Council Reconvene at 7:01 PM. CARRIED

**BYLAW AND
POLICY
(CONTINUED)**

Audit 2022 and Budget 2023 Adjustments (Continued)

Mr. Shaw presented on the budget.

Media Statement re: Prohibition (Discuss potential media response)

**COMMITTEE AND
OTHER REPORTS**

The following reports were received by Council:

- Committee Reports
- Q1 2023 Development Report
- CAO March 2023 Report
- CPO March 2023 Report

RECEIVED

QUESTIONS None this meeting.

CORRESPONDENCE

Erica Tao – Government of Canada, Canadian Heritage (Grant notice)

Minister Rebecca Shulz – Municipal Affairs (ICF Extension)

Minister Devin Dreenshen – Transportation and Economic Corridors (Grant notice)

MLA Joseph Schow – MLA Cardston Siksika (Grant Notice)

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
APRIL 25, 2023 IN COUNCIL CHAMBERS

STARS (Thanks and receipt)

Cathy Herron – Alberta Municipalities (RCMP update)

MOTION 2023-79 MOVED by Cllr. Court that Council extend the meeting to 8:30 PM. CARRIED

**CONFIDENTIAL
ITEMS**

MOTION 2023-80 MOVED by Cllr. Brown that Council close the meeting at 7:56 PM to discuss the following matters:

- Business Proposal [FOIPP 16(1)(a-c)]
- Inter-governmental Relations [FOIPP 21(1)(a)]
- Council Internal Review [FOIPP 19]

CARRIED

MOTION 2023-81 MOVED by Cllr. Kenly that Council return to the open meeting of Council at 8:28 PM. CARRIED

MOTION 2023-82 MOVED by Cllr. Grainger that Council approve the contract extension with Park Enterprises through 2028. CARRIED

MOTION 2023-83 MOVED by Cllr. Brown that Council approve agreement with Village of Glenwood for animal control services. CARRIED

ADJOURNMENT MOVED by Cllr. Burton that the meeting be adjourned at 8:33 PM.

These minutes Approved this 9 day of May, 2023

Mayor
Maggie Kronen

Chief Administrative Officer
Jeff Shaw