

TOWN OF CARDSTON
MINUTES OF THE COUNCIL COMMITTEE OF THE WHOLE MEETING HELD
NOVEMBER 1, 2022 IN COUNCIL CHAMBERS

PRESIDING Deputy Mayor Tim Court in the Chair.

PRESENT

Council

Maggie Kronen	Via Zoom	Mayor
Paula Brown		Councillor
Allan Burton		Councillor
Tim Court		Deputy Mayor
John Grainger		Councillor
Marsha Jensen		Councillor
Jared Kenly		Councillor

Administration

Jeff Shaw	Chief Administrative Officer
Jill Heninger	Director of Corporate Services

Others

Tami McCarthy	Channel 32
Nate McCarthy	Channel 32
Brandon Jensen	Dir. Of Engineering & Public Works
Terri Demers	Citizen
Jason Demers	Citizen
Shirley Leavitt	Citizen
Paige Leavitt	Citizen
Marina Blackmore	Citizen
Josh Malin	Citizen

ABSENT

CALL TO ORDER The meeting was called to order at 5:00 PM.

**ADDITIONS AND
ADOPTION OF
AGENDA**

CCW MOTION 22-38 MOVED by Cllr. Brown that the agenda be adopted as presented. CARRIED

DELEGATIONS

5:00pm- Brandon Jensen (2020 Construction Review)

Brandon presented the status of the projects that have been worked on this summer.

Council thanked Brandon and the public works staff for all the work that has been done this summer.

Delegation was excused at 5:11pm.

**ADOPTION OF THE
MINUTES**

CCW MOTION 22-39 MOVED by Cllr. Jensen that the minutes of the Council Committee of the Whole meeting held on October 4, 2022 be adopted as presented.

CARRIED

BYLAW AND POLICY

Budget 2023 - 2025

Administration presented changes to the draft 2023-2025 Budget from the last meeting.

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Draft Bylaw 1677 – Committees Bylaw

The Committee discussed Draft Bylaw 1677 – Committees Bylaw and the changes they would like to see.

The Committee discussed having the same terms of reference information included in each schedule and having a clause in the bylaw that will allow for review and amendments regularly.

The Committee also discussed that committee mandates should reflect the goals and strategic planning of Council

OTHER BUSINESS

Microsoft ToDo Tutorial

Administration presented a tutorial of Microsoft ToDo.

RECESS

Moved by Cllr. Kenly to Recess at 5:54PM.

CARRIED

RECONVENE

Moved by Cllr. Brown to Reconvene at 6:00PM.

CARRIED

QUESTIONS

CORRESPONDENCE

None this Meeting

CONFIDENTIAL ITEMS

CCW MOTION 2022-40

MOVED by Cllr. Kenly that Council close the meeting at 6:00PM to discuss the following matters:

- Legal (2) [FOIPP 27(1)(a)]
- Land Sale [FOIPP 16(1)(a)(b)(c)]
- CAO Annual Review [FOIPP 19(1)]

CARRIED

Respective Delegations were present for the Legal discussions only:
Terri Demers, Jason Demers, Shirley Leavitt, Paige Leavitt, Marina Blackmore
Josh Malin

Terri Demers delegation was excused at 6:13PM.
Josh Malin arrived at 6:21PM and was excused at 6:50PM.

Mayor Kronen was excused at 6:59PM.
Cllr. Court was excused at 7:02PM. Cllr. Brown took the Chair.

CCW MOTION 2022-41

Moved by Cllr. Kenly to reconvene to the regular meeting at 7:19PM

CARRIED

ADJOURNMENT

MOVED by Cllr. Jensen that the meeting be adjourned at 7:19PM.

These minutes Approved this 6 day of December, 2022

Deputy Mayor
Tim Court

Chief Administrative Officer
Jeff Shaw