

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
JANUARY 10, 2023 IN COUNCIL CHAMBERS

**PRESIDING** Mayor Maggie Kronen in the Chair.

**PRESENT**

**Council**

Maggie Kronen	Mayor
Tim Court	Deputy Mayor
Paula Brown	Councillor
Allan Burton	Councillor
John Grainger (via video conference)	Councillor
Marsha Jensen	Councillor
Jared Kenly	Councillor

**Administration**

Jeff Shaw	Chief Administrative Officer
Shem Simmons	Communications Clerk

**Others**

Nate McCarthy	Channel 32
Tami McCarthy	Channel 32
Gordon Atkins	Delegation
Gordon Oliver	Delegation
Dr. Glen Jones	Citizen
Jacquelyn Jones	Citizen
Jackie Miller-Williams	Citizen
Gordon Williams	Citizen
David Innes	Citizen
Tobias Terrill	Citizen
Cinda Spirig	Citizen
Stan Bishop	Citizen
Shelly Ouellette	Delegation
Randy J. Martin	Delegation
Ivan Negrych	Delegation

**CALL TO ORDER**

The meeting was called to order at 5:00 PM.

Cllr. Grainger joined the meeting via video conference.

**ADDITIONS AND  
ADOPTION OF  
AGENDA**

**MOTION 2023-1**

MOVED by Cllr. Brown that the agenda be adopted as presented.

CARRIED

**DELEGATIONS**

5:00 pm – Ivan Negrych et al.

Mr. Negrych requested that Council readdress the Land Use Bylaw and allow applications for liquor licences.

**ADOPTION OF THE  
MINUTES**

**MOTION 2023-2**

MOVED by Cllr. Kenly that the minutes of the regular meeting of council held on December 13, 2022 be adopted as presented.

CARRIED

**BYLAW AND  
POLICY**

Draft Policy Update D-25-3: Donation Policy (Consider further updates)

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**DELEGATIONS  
(CONTINUED)**

Shelly Ouellette et al.

Mrs. Oullette and Mr. Martin presented on potentially partnering with the Town to bring a concert to Cardston.

**BYLAW AND  
POLICY  
(CONTINUED)**

Draft Protocol – Chief Administrative Officer Annual Review (Review Draft)

Draft Policy E-10 – Animal Euthanasia Policy and Standards of Operation (Review Draft)

MOTION 2023-3      MOVED by Cllr. Jensen that Council direct administration to contact the key stakeholders in our community to review Draft Policy E-10 – Animal Euthanasia Policy and Standards of Operation.

CARRIED

Draft Bylaw 1677 – Committees Bylaw (Review updates to draft)

Draft Bylaw 1708 – Good Neighbour Bylaw (Review draft)

RECESS              MOVED by Cllr. Brown that Council Recess at 6:50 PM.

CARRIED

RECONVENE        MOVED by Cllr. Kenly that Council Reconvene at 7:10 PM.

CARRIED

Mayor Kronen left the meeting at 7:08 PM. Cllr. Court took the chair.

**CONFIDENTIAL  
ITEMS**

MOTION 2023-4      MOVED by Cllr. Brown that Council close the meeting at 7:10 PM to discuss the following matters with Gordon Atkins and Gordon Oliver in attendance for the Business Proposal item:

- a. CAO Review & Contract [FOIPP 19(1)]
- b. Business Proposal [FOIPP 16(1)(a-c)]

CARRIED

MOTION 2023-5      MOVED by Cllr. Brown that Council return to the open meeting of Council at 8:48 PM.

CARRIED

MOTION 2023-6      MOVED by Cllr. Court that Council extend the meeting to 8:50 PM.

CARRIED

MOTION 2023-7      MOVED by Cllr. Brown that Council hold a special meeting of Council on December 17<sup>th</sup> 2023 at 5:00 PM.

CARRIED

**COMMITTEE AND  
OTHER REPORTS**

The following reports were received by Council:

- November 2022 Financial Reports
- RRO Rate Deferral Program Update (*Verbal report*)

RECEIVED

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**QUESTIONS**           None this meeting.

**CORRESPONDENCE**

Mauro Chies – Alberta Health Services (Update)

Cardston Ag Society (Letter requesting meeting)

Lars K. Hallström – University of Lethbridge (Invitation to event)

Tanya Thorn – Alberta Municipalities (Newsletter)

Mayor Gordon Reynolds (CC to Province)

**ADJOURNMENT**       MOVED by Cllr. Kenly that the meeting be adjourned at 8:51 PM.

These minutes Approved this 24 day of January, 2023

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Mayor  
Maggie Kronen

\_\_\_\_\_  
Chief Administrative Officer  
Jeff Shaw