



# CITIZEN OF THE YEAR

## Nomination Form

The purpose of the Citizen of the Year Program is designed to recognize significant contributions to the community that improve the safety, health, sustainability and vibrancy of our community for current and future generations. This may include such things as sports coaching, program organizing, youth mentoring, group leadership, board or committee service, event hosting, program initiation, work with service groups or community groups like the Chamber of Commerce, Hospital, RCMP, School Division, and any other service that may have impacted the Cardston community or a portion of our community in an important way.

There are three awards that will be given out yearly. These awards are: The Young Citizen of the Year, The Citizen of the Year, and The Lifetime Citizen Achievement Awards.

The purpose of these awards is to recognize the significant accomplishments of Cardston's youth and adults in the past year, and to recognize the lasting contributions to our community by long time residents. The goals of the program are to identify positive role models in our community and to reinforce the fact that individuals can effect significant change for the better within our community. We hope that by recognizing the efforts of local citizens in the past year we can encourage people with great ideas to make our town a better place to live.

### Nomination and Committee Rules

- Elected officials, Town staff, and previous awardees will be excluded from nomination.
- The contributions considered for nomination must be provided in Cardston or the Cardston area, and the contribution must have been provided within the past year, except for the Lifetime Citizen Achievement Award and the Young Citizen of the Year.
- Those nominees who have had more than one person submit a nomination on their behalf will be given greater attention by the committee than those with only one nomination. We therefore encourage nominators to encourage others to nominate the same person they do.
- The information used by the committee to arrive at a decision should be based primarily in the documentation provided by the nominators, rather than personal familiarity with the persons being discussed. The Committee's discussion should focus on how well the nominators demonstrate that the nominee fulfills the criteria for the award.
- A nominator must not be a member of the nominee's immediate family, within two generations (parents, siblings, aunts, uncles, 1st cousins, or grandparents).
- The recognized contributions considered for nomination may be a part of the nominee's normal occupation, but should be for service that goes beyond the normal scope of duties required by the employer, and it must be demonstrated how the service advances the Vision of Town Council.
- The nomination must be kept confidential from the nominee until a decision is made by the judges.
- **Nominations must be received at the Town Office by 4:30 PM on July 28, 2022.**

### Criteria for Nomination:

- Must be 20 years or older.
- Must currently be a resident of Cardston or the area immediately surrounding Cardston.
- Must have made a significant contribution to the Cardston community in the past year.
- Must be an inspirational role model for community members.
- Must demonstrate the impact of contributions on the Cardston community.
- Must demonstrate the degree to which contributions or achievements have brought recognition to Cardston.
- Must demonstrate how contributions have advanced the Vision of Town Council:  
"Cardston, a safe, family oriented community seeking vibrant, healthy, and sustainable opportunities for current and future generations." (2014-2016 Strategic Plan)

## Nominator's Information

Your Name:

Your Address:

Your Phone Number:

## Nominee's Information

Name:

Age:

Address:

Phone Number:

## Reasons for Nomination

Show how the nominee has met the criteria mentioned on the other page.

Please include as much detail and context as possible. Convince us why this person deserves this award.

If you need to attach more pages of writing or supporting documentation like photos, newspaper clippings, printed documents, etc., please feel free to attach them and submit them all together. We thank you very much for taking the time to submit this nomination.