

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
APRIL 26, 2022 IN COUNCIL CHAMBERS

**PRESIDING** Mayor Maggie Kronen in the Chair.

**PRESENT**

**Council**

Maggie Kronen	Mayor
Paula Brown	Deputy Mayor
Allan Burton	Councillor
Tim Court	Councillor
John Grainger	Councillor
Marsha Jensen	Councillor
Jared Kenly (via video conference)	Councillor

**Administration**

Jeff Shaw	Chief Administrative Officer
Shem Simmons	Communications Clerk
Hakon Skoien	Town Accountant

**Others**

Nate McCarthy	Channel 32
Tami McCarthy	Channel 32
Patrick Treadwell	Delegation
Joel De Haan	Delegation
Matthew Horvath (via video conference)	Delegation ( <i>Closed session</i> )
Ryan Tourigny (via video conference)	Delegation ( <i>Closed session</i> )
William Campbell	Citizen
Jack Woolford	Citizen
Mrs. Woolford	Citizen
Greg Burt	Citizen
Michelle Snyder	Citizen

**CALL TO ORDER** The meeting was called to order at 5:00 PM.  
Cllr. Kenly joined the meeting virtually.

**ADDITIONS AND  
ADOPTION OF  
AGENDA**

MOTION 2022-78 MOVED by Cllr. Brown that the agenda be amended by adding the following items:  
8(b) – Food Drive Update

CARRIED UNANIMOUSLY

MOTION 2022-79 MOVED by Cllr. Jensen that the agenda be adopted as presented.

CARRIED

**DELEGATIONS**

5:00 pm – Patrick Treadwell et al. – MWG re:Audit

Mr Treadwell presented the audit to Council.

Mr. Skoien presented the financial statements

Cllr. Court left the meeting at 5:12 pm.

Cllr. Court returned to the meeting at 5:13 pm.

MOTION 2022-80 MOVED by Cllr. Brown that Council approve the 2021 audited financial statements.

CARRIED

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
APRIL 26, 2022 IN COUNCIL CHAMBERS

MOTION 2022-81      MOVED by Cllr. Court that Council approve the December 31, 2021 reserves listing.  
CARRIED

**ADOPTION OF THE  
MINUTES**

MOTION 2022-82      MOVED by Cllr. Grainger that the minutes of the regular meeting of council held on April  
12, 2022 be adopted as presented.  
CARRIED

**BYLAW AND  
POLICY**

DRAFT Bylaw #1478B: Subdivision and Development Authority Bylaw Amendment

MOTION 2022-83      MOVED by Cllr. Brown that Bylaw #1478B: Subdivision and Development Authority  
Bylaw Amendment be given first reading.  
CARRIED

MOTION 2022-84      MOVED by Cllr. Burton that Bylaw #1478B: Subdivision and Development Authority  
Bylaw Amendment be given second reading.  
CARRIED

MOTION 2022-85      MOVED by Cllr. Grainger that Council allow third reading on Bylaw #1478B: Subdivision  
and Development Authority Bylaw Amendment.  
CARRIED

MOTION 2022-86      MOVED by Cllr. Brown that Bylaw #1478B: Subdivision and Development Authority  
Bylaw Amendment be given third and final reading.  
CARRIED

Bylaw 1649K: Electrical Distribution

MOTION 2022-87      MOVED by Cllr. Court that Bylaw 1649K: Electricity Distribution Bylaw Amendment be  
given second reading.  
CARRIED

MOTION 2022-88      MOVED by Cllr. Jensen that Bylaw 1649K: Electricity Distribution Bylaw Amendment be  
given third and final reading.  
CARRIED

**OTHER BUSINESS**

Bike Club Partnership Agreement (*Consider approving agreement*)

**PUBLIC HEARING**

Bylaw #1647I – Land Use Bylaw Amendment

MOTION 2022-89      MOVED by Cllr. Brown that Council commence the public hearing for Bylaw 1647I – Land  
Use Bylaw Amendment at 6:02 PM.  
CARRIED

Mr. Shaw introduced the Bylaw matter.

Mr. De Hann presented in favour of the proposed amendment.

Mr. De Hann addressed some concerns about operating a rental facility in the neighbourhood  
of the United Church.

Mr. Burt presented some concerns about the proposed amendment.

MOTION 2022-90      MOVED by Cllr. Brown that Council adjourn the public hearing at 6:41 PM.  
CARRIED

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
APRIL 26, 2022 IN COUNCIL CHAMBERS

**OTHER BUSINESS  
(CONTINUED)**

Bike Club Partnership Agreement (Consider approving agreement)

MOTION 2022-91      MOVED by Cllr. Court that Council approve the partnership agreement for 2022-2023 with the Cardston Community Cycling Club. CARRIED

Community Correspondence re: Bike Park (Consider sending letter)

MOTION 2022-92      MOVED by Cllr. Burton that Council send the letter to residents regarding the bike park as amended. CARRIED

**BYLAW AND POLICY (CONTINUED)**

Bylaw #1647I – Land Use Bylaw Amendment

MOTION 2022-93      MOVED by Cllr. Brown that Bylaw #1647I – Land use Bylaw Amendment be given second reading. CARRIED

MOTION 2022-94      MOVED by Cllr. Burton that that Bylaw #1647I – Land use Bylaw Amendment be given third and final reading. CARRIED

Atkins Tax Agreement (Review proposed tax agreement)

MOTION 2022-95      MOVED by Cllr. Grainger that Council approve the 2022-2026 Creekworks tax Concession. CARRIED

AUMA 2022 (Discuss preparations for AUMA in the fall)

Youth Camp Support Letter (Consider approving letter)

MOTION 2022-96      MOVED by Cllr. Brown that Council approve the letter as drafted and that it be sent. CARRIED

Code of Conduct Compliance Q1 2022 (Approve report)

MOTION 2022-97      MOVED by Cllr. Court that Council approve the March 30, 2021 code of conduct compliance report. CARRIED

RECESS                      MOVED by Cllr. Court that Council Recess at 6:59 PM. CARRIED

RECONVENE                MOVED by Cllr. Brown that Council Reconvene at 7:15 PM. CARRIED

Cllr. Kenly left the meeting at 7:13 PM.

**CONFIDENTIAL  
ITEMS**

MOTION 2022-98      MOVED by Cllr. Grainger that Council close the meeting at 7:16 PM to discuss the following matters with Matthew Horvath and Ryan Tourigny joining the meeting virtually at 7:17 PM for the Clean Communities Item:

- Clean Communities [FOIPP 16(1)(a)(i)]
- Cahoon Hotel / Malin [FOIPP 20(1)(a)]
- Library and EcDev Board Member resolutions [FOIPP 17(4)(f)]

CARRIED

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
APRIL 26, 2022 IN COUNCIL CHAMBERS

MOTION 2022-99      MOVED by Cllr. Brown that Council return to the open meeting of Council at 8:13 PM.  
CARRIED

MOTION 2022-100    MOVED by Cllr. Court that Council extend the meeting until 8:23 PM  
CARRIED

MOTION 2022-101    MOVED by Cllr. Brown that Council appoint Gordon Atkins, Sharon Quinton, and Jan  
Smith to the EcDev Board.  
CARRIED

MOTION 2022-102    MOVED by Cllr. Jensen that Pam Reeder be appointed to the Library Board.  
CARRIED

**OTHER BUSINESS  
(CONTINUED)**

Deputy Mayor Update (Review proposed deputy mayor assignment changes)

MOTION 2022-103    MOVED by Cllr. Brown that Council approve the Deputy Mayor Chairperson of the Council  
Committee of the Whole assignments.  
CARRIED

**COMMITTEE AND  
OTHER REPORTS**

The following reports were received by Council:

- Committee Reports
- CPO Report

RECEIVED

**QUESTIONS**

Council Photos May 3, 2022

Cllr Brown: Food Distribution Update

**CORRESPONDENCE**

Darren Sandbeck – Alberta Health Services

**ADJOURNMENT**      MOVED by Cllr. Brown that the meeting be adjourned at 8:24 PM.

These minutes Approved this 10 day of May, 2022

\_\_\_\_\_  
Mayor  
Maggie Kronen

\_\_\_\_\_  
Chief Administrative Officer  
Jeff Shaw