



**TOWN OF CARDSTON  
IN THE PROVINCE OF ALBERTA**

**BYLAW 1672**

**TRUTH AND RECONCILIATION ADVISORY  
COMMITTEE**

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# TOWN OF CARDSTON IN THE PROVINCE OF ALBERTA

## BYLAW 1672

### TRUTH AND RECONCILIATION ADVISORY COMMITTEE

A BYLAW OF THE TOWN OF CARDSTON IN THE PROVINCE OF ALBERTA TO ESTABLISH A COMMITTEE OF COUNCIL TO PROVIDE RECOMMENDATIONS TO COUNCIL IN REGARDS TO SATISFYING THE CALLS TO ACTION FROM THE TRUTH AND RECONCILIATION COMMISSION OF CANADA IN RELATION TO MUNICIPAL GOVERNMENTS.

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**WHEREAS**, the Truth and Reconciliation Commission of Canada (TRC) has produced 94 calls to action in order to redress the legacy of residential schools and advance the process of Canadian reconciliation with Aboriginal people (First Nations, Inuit, and Métis);

**AND WHEREAS**, the provisions of section 146 (b) of the Municipal Government Act chapter M-26 of the revised Statutes of Alberta 2000 permits the establishment of council committees comprising of council members and other persons;

**AND WHEREAS**, The Council of the Town of Cardston desires to continue to work with their First Nation neighbours in building bridges between the cultures within the Town of Cardston, and work towards reconciliation;

**NOW THEREFORE**, the Council of the Town of Cardston, duly assembled, enacts as follows:

### PART I - TITLE, PURPOSE, DEFINITIONS AND INTERPRETATION

#### TITLE

- 1) This bylaw shall be known as the “Truth and Reconciliation Advisory Committee” bylaw of the Town of Cardston.

#### PURPOSE

- 2) The Purpose of this Bylaw is to establish a committee of council to provide recommendations to council in regards to satisfying the calls to action from the Truth and Reconciliation Commission of Canada in relation to municipal governments.

#### DEFINITIONS

- 3) For the purposes of this bylaw:
  - (a) “Committee” means the Truth and Reconciliation Advisory Committee of the Council of the Town of Cardston.
  - (b) “Indigenous” shall mean all aboriginal First Nations, Inuit, or Métis.
  - (c) “Calls to Action (CTA)” means the 94 calls to action

published by the Truth and Reconciliation Commission of Canada.

**RULES FOR INTERPRETATION**

- 4) The table of contents, marginal notes and headings in this bylaw are for reference purposes only.

**PART II – COMMITTEE STRUCTURE**

**COMPOSITION OF THE COMMITTEE**

- 5) The Truth and Reconciliation Committee of the Town of Cardston shall consist of nine (9) voting members from the Town of Cardston with representation as follows:
- (a) 1 – The Mayor of the Town of Cardston
  - (b) 1 – Councillor of the Town of Cardston, appointed by resolution of Council.
  - (c) 1 – Educational representative from the Westwind School Division.
  - (d) 1 – Chamber of Commerce representative.
  - (e) 1 – Non-Indigenous community member at large.
  - (f) 4 – Indigenous community members at large.
- 6) All parties interested in sitting on the Committee shall complete and submit an *Application for Volunteer Agencies, Boards, or Committees (ABC)* with the Town of Cardston provided by the Town of Cardston.
- 7) Non-voting members of the committee may be appointed by council or the committee as required.

**TERM OF APPOINTMENT**

- 8) Members of the Committee shall be appointed by a resolution of Council, and shall serve for a term of two (2) years, to a maximum of four (4) years unless an extension is approved by a resolution of Council.

**CO-CHAIRS**

- 9) For the purpose of the establishment of the committee, the Committee shall elect two co-chairpersons, one indigenous and one non-indigenous, to chair meetings and keep the business of the committee moving forward.

**TERMS OF REFERENCE**

- 10) The Committee will prepare terms of reference to establish the structure of the committee not included in this bylaw, location and frequency of meetings and meeting procedures at their first meeting. The Committee will review the Terms of Reference as required.



## **END OF TERM**

**11)** Any member of the Committee who is absent from 3 consecutive meetings of the Committee shall (unless such absence be caused through illness or be authorized by resolution of the Committee entered upon the minutes) forfeit his/her office and Council shall appoint another member for the remainder of the term of office.

**12)** Council may, with reason; request the resignation of any member of the Committee at any time prior to the expiry date of the member's term of office, and any member of the Advisory Committee may resign there from any time upon sending a written notice to that effect to the Secretary of the Committee.

## **REVIEW**

**13)** The Purpose and Role of the Committee will be reviewed by council every two years.

## **LIMITATIONS**

**14)** The Committee does not have any delegated authority; it is to serve as a research and advisory committee only. Recommendations requiring implementation, expenditures, reports or staff action must first be considered by staff and/or Council. Council may cause the committee to review and report on matters pertaining to the Committee's purpose.

## **ESTABLISHMENT**

**15)** The Truth and Reconciliation Committee is hereby established.

## **PART III – DUTIES AND RESPONSIBILITIES**

### **MANDATE AND PURPOSE**

**16)** The mandate of the Committee shall be to provide recommendations to the Council of the Town of Cardston on how to best implement the following CTA's that apply specifically to municipalities and are pertinent to the Town of Cardston:

**(a)** Collaborate with Aboriginal people, to create adequately funded and accessible Aboriginal-specific victim programs and services with appropriate evaluation mechanisms. *(CTA 40)*

**(b)** Fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation. *(CTA 43)*

**(c)** Provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal

rights, Indigenous law, and Aboriginal–Crown relations. This will require skills based training in intercultural competency, conflict resolution, human rights, and anti-racism. *(CTA 57)*

- (d)** Develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children. *(CTA 75)*
  - i.** For the purposes of subsection (d) above, identify whether any residential school children has been interred at the Cardston Cemetery.
  - ii.** If any graves in the Cardston Cemetery are identified as residential school victims, collaborate with those who would be engaged in the work of documenting, maintaining, commemorating, and protecting said graves to adopt strategies in accordance with the following principles:
    - (1)** The Aboriginal community most affected shall lead the development of such strategies.
    - (2)** Information shall be sought from residential school Survivors and other Knowledge Keepers in the development of such strategies.
    - (3)** Aboriginal protocols shall be respected before any potentially invasive technical inspection and investigation of a cemetery site. *(CTA 76)*
- (e)** Work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation. *(CTA 77)*
- (f)** Collaborate with Aboriginal peoples, sports halls of fame, and other relevant organizations, to provide public education that tells the national story of Aboriginal athletes in history. *(CTA 87)*
- (g)** Take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team



preparation and travel. (CTA 88)

**EFFECTIVE DATE 17)** This Bylaw shall come in force upon the date of its third and final reading.

Received First Reading this 11<sup>th</sup> day of September, 2018

Received Second Reading this 9<sup>th</sup> day of October, 2018

Received Third & Final Reading this 9<sup>th</sup> day of October, 2018

Signed by the Mayor and the Chief Administrative Officer this 10<sup>th</sup> day of October, 2018

TOWN OF CARDSTON

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MAYOR – *Maggie Kronen*

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CHIEF ADMINISTRATIVE OFFICER – *Jeff Shaw*