



NEW CONNECT COMMERCIAL SERVICE FORM

Nature of Commercial Service: _____ (i.e. retail space, processing plant, welding shop, restaurant, etc.)

Customer (billing) Information

Business Name:	_____	Date:	_____
Contact Name:	_____	Phone # :	_____
Address:	_____		
Contact/Owner e-mail:	_____	Fax # :	_____
Town of Cardston Request # :	_____ (if desired, customer fills in after Town of Cardston emails back this reference number)		

Consultant/General Contractor Information

Consulting Company: (if applicable)	_____	Contact Name:	_____
Address:	_____		
Phone # :	_____	Fax # :	_____
E-Mail Address:	_____	Other:	_____

Quote and Billing Information

Quotation Package Provided To:	<input checked="" type="radio"/> Customer	<input type="radio"/> Consultant/Contractor	
Quote Type:	Choice _____	Existing Site ID#	_____

Site ID Contact Information

Business Name:	_____	Contact Name:	_____
Phone # :	_____	Fax # :	_____
E-Mail Address:	_____	Other:	_____

Once construction is authorized, Town of Cardston will create a Site ID # and fax it to the name you have listed as a contact above. The Site ID # is required by the "Retailer of Choice" to start the enrollment and connection/meter install.

General Service Information

Must Fill area*	Civic Address:	_____	Have you started building yet?	<input type="radio"/> Yes <input checked="" type="radio"/> No
	Land Location:	_____	If no, date building is expected to start?	
	Legal Description:	Lot: _____ Block: _____ Plan: _____	When is Power needed for Location?	

Load :	New	Existing	Total
Connected (kw):	_____	_____	0
Operating (kw):	_____	_____	0
Largest Motor (HP):	_____	_____	_____
Future Additions (kW):	_____	_____	_____

Service Entrance/Type:	<input checked="" type="radio"/> ≤ 200 amps	Meter Type:	Choice _____
	<input type="radio"/> > 200 amps	Size (amps):	_____

Supply Voltage:	3phase 4wire	Choice _____
	1phase 3wire	Choice _____

Distorting Service Information (Mandatory if Total Distorting Load is Greater Than or Equal to 150KW)

Distorting Load can be:	power electronic equipment (drives, inverters, rectifiers, computers, etc); arcing devices (fluorescent lighting, welders, arc furnaces, etc)		
Distorting Load:	<input checked="" type="radio"/> Yes <input type="radio"/> No	KVA:	_____
Distorting Load Type:	Computer Processors	Amperage:	_____
		Harmonic Mitigation Technique:	_____

Service Documents

Required Documents:	Please attach a electronic site plan, to your email. If possible/applicable, indicate the desired transformer location. Note: Electronic formats that are accepted: .DWG (AutoCAD)
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Comments:	_____ _____ _____ _____ E-mail form and site plans to Lennard@cardston.ca
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