

Bylaw #1574

A By-Law of the Town of Cardston, in the Province of Alberta for the purpose of authorizing the establishment of a Beautification Committee for the Town.

Under authority of the Municipal Government Act, R SA 2000, Chapter M-26 and amendments thereto, the Municipal Corporation of the Town of Cardston in the Province of Alberta in Council duly assembled, enacts as follows:

Jurisdiction

1. The Committee's jurisdiction will encompass:
 - a. The Town of Cardston
 - b. The Town may, when found beneficial, enter into agreements with other jurisdictions.

Composition of the Committee

2. The Committee shall consist of seven members, who shall be appointed by resolution of Council and consist of the following:
 - a. One member of the Council of the Town of Cardston.
 - b. One member of the Community Services Board as they so designate.
 - c. Five members at large, of which shall be members of the Town of Cardston. Of the members at large, starting in December of 2008 and every second year thereafter, the Council shall, by resolution, appoint three persons for a period of two years to replace the members whose terms of office expire December of 2008. In December of 2009 and every second year thereafter, the Council shall, by resolution, appoint two persons for a period of two years to replace the members whose terms of office expire December 2009.
 - d. All members shall remain in office until their respective successors are appointed.
 - e. The maximum term of office for any member, excepting members of the Committee from the respective Council and Community Services Board, shall be two consecutive terms, at which time the member must retire for a period of at least one year.
 - f. In the event of a vacancy occurring, the person appointed to fill such a vacancy shall hold office for the remainder of the term concerned in the vacancy which has arisen.
 - g. Any member of the Committee who is absent from three consecutive meetings of the Committee shall (unless such absence be caused through illness or be authorized by resolution of the Committee and entered upon its minutes) forfeit his office and another member shall be appointed by Council for the remainder of the term of office.

- h. Council may, with reason, request the resignation of any member of the Committee at any time prior to the expiry date of the member's term of office, and any member of the Committee may resign there from any time upon sending a written notice to that effect to the Secretary of the Committee.

Conduct of Meetings

3.
 - a. The Chairperson of the said Committee shall be chosen at the annual organization meeting being held each December; A Vice Chairperson and a Secretary shall also be chosen at that time. In the event of resignation of the Chairperson prior to December, the Vice Chairperson shall assume that role until the next annual organization meeting.
 - b. Regular meetings of the Committee shall be held at least once a month, with the time and place of such regular meetings to be determined by the Committee at its first meeting, which may be changed by the Committee from time to time as said Committee may deem advisable.
 - c. Special meetings of the Committee may be called on twenty-four hours notice by the Chairperson or at the request of any three members of the Committee.
 - d. A minute book shall be kept and minutes of all regular and special meetings shall be recorded therein by the Secretary of the Committee.
 - e. A quorum of the said Committee shall be a majority of members of the Committee.
 - f. The Chairperson shall have a vote on any question and in the event of a tie, the motion will be lost.

Duties and Responsibilities of the Committee

4. The purpose of the Committee shall be generally:
 - a. To oversee all beautification projects for the Town and to create an awareness of the beautification of the Town.
 - b. To advise in all matters pertaining to public spaces, grounds, streets and boulevard trees, flower planting, and general Town and Community beautification efforts.
 - c. To cooperate with other government agencies, the Town committees, civic groups, and others concerned, in the advancement of sound planning for town beautification.
 - d. To set planning and strategic objectives to help set and oversee annual beautification projects and to assist in the implementation, acquisition and/or construction of the same.
 - e. To encourage residents and businesses and institutions to be involved in making aesthetic improvements to their properties and to help with the same as it concerns public

spaces and vacant lots and to set standards for the same.

- f. To provide and encourage opportunities for education involving horticulture and basic building and grounds maintenance and enhancement.
 - g. To participate in fundraising activities and develop various funding options for projects and undertakings of the committee.
 - h. To review existing Town Bylaws and determine appropriate modifications and recommend the same to Council in the interest of furthering Town beautification and cleanliness efforts.
 - i. To present new Bylaws or Policy documents to Council for consideration from time to time in the interest of furthering Town beautification and cleanliness efforts.
- 5.
- a. The Committee may appoint sub-committees to deal with any special phase of matters coming within the scope and jurisdiction of the Committee as herein set forth.
 - b. The Committee shall hear and consider representation by any individual, organization, or delegation of citizens with respect to beautification and when empowered by the bylaw or the policy manual, act on such recommendation arising there from as the Committee shall deem to be in the general interests of all citizens. If the specific item is outside of the specified powers of the Committee, the item must be referred to the Community Services Board with accompany advising recommendations from the Committee.
 - c. Annually and prior to September 30th, the Committee shall submit to the Town Council a budget of established expenditures and revenues for the next following year with respect to all matters over which, under the terms of this bylaw, the Committee has jurisdiction.
 - d. The Committee shall be governed by the Community Services Board and shall make quarterly reports to the Community Services Board and other reports from time to time as requested.
 - e. In the event that a request for decision arises, and the Committee needs further approval before the request can be granted, the Committee will send the request along with advising recommendations to the Community Services Board.
 - f. Neither the said Committee nor any member thereof shall have the power to pledge the credit of the Town in connection with any matters whatsoever, nor shall the said Committee nor any member thereof have any power to authorize any expenditure which is not a previously budgeted item to be charged against the Town of Cardston.

Conduct of the Committee Members

- 6. a. Any officer employed by the Town of Cardston, or any appointed member of a Committee or Board who works in any department under the scope of this bylaw shall conduct himself or herself in a professional manner, and shall not use any obscene or improper language, or other conduct injurious to the moral tone and well-being of the service provided under this bylaw.
- b. All participants or observers in programs sponsored by the Beautification Committee shall conduct themselves in a professional manner.

Penalty Section

- 7. a. Any person(s) found violating any of the provisions of Section 6 (a) may be asked to resign from their term of office on the Committee.
- b. Any person(s) found violating any of the provisions of Section 6 (b) may be asked to remove themselves from the program.

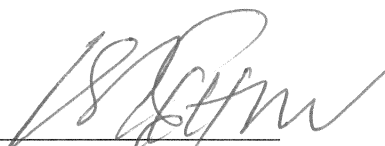
This bylaw shall come into force and take effect upon signing.

Read a first time this 25 day of November 2008.

Read a second time this 25 day of November 2008.

Read a third and final time this 25 day of November 2008.

Signed by the Mayor and CAO this 5 day of December 2008.



Mayor



Chief Administrative Officer