

By-Law #1526 ✓

A By-law of the Town of Cardston, in the Province of Alberta for the purpose of authorizing the establishment of a Tourism and Economic Development Board.

Now therefore, under the provisions of section 146 (b) of the Municipal Government Act, being chapter 26.1 of the revised Statutes of Alberta 1997, the Town of Cardston hereby establishes the Town of Cardston Tourism and Economic Development Board.

Composition of the Board

The Tourism and Economic Development Board shall consist of seven members with representation as follows:

- 1 - Town of Cardston Council Member
- 1 - Chamber of Commerce Representative
- 1 - Golf Course Committee Member
- 1 - Remington Carriage Museum Representative
- 3 - Members at large (Adult Residents of the Town of Cardston who shall be appointed by resolution of Council)

For the purpose of the establishment of the Board, member at large appointments shall, in the first year, be made on a staggered basis whereby one member at large is appointed for a three-year term, one member at large is appointed for a two-year term and one member at large is appointed for a one-year term. After the first year, all Terms of Office for the Members at large will be 2 years with a maximum of 2 consecutive terms, at which time the member must retire for a period of at least 1 year.

In the event of a vacancy occurring, the person appointed to fill such vacancy shall hold office for the remainder of the term concerned in the vacancy which has arisen.

Any member of the Board who is absent from 3 consecutive meetings of the Board shall (unless such absence be caused through illness or be authorized by resolution of the Board entered upon the minutes) forfeit his/her office and Council shall appoint another member for the remainder of the term of office.

Council may, with reason, request the resignation of any member of the Board at any time prior to the expiry date of the member's term of office, and any member of the Board may resign there from any time upon sending a written notice to that effect to the Secretary of the Board.

The members of the Tourism and Economic Development Board shall elect one of themselves as chairman, and one of themselves as Vice-Chairman to hold office for a term of two years from date of election. The Development Officer for the Town of Cardston shall be appointed as Secretary of the Board.

Meeting Procedures

Regular meetings of the Board shall be held at least once a month, with the time and place of such regular meetings to be determined by the Board at its first meeting, and may be changed by the Board from time to time as said Board may deem advisable.

A minute book shall be kept and minutes of all meetings shall be recorded therein by the Secretary of the Board.

A quorum of the Board shall be a majority of members of the Board.

Duties of the Board

The purpose of the Board shall be to plan, implement and evaluate the tourism and economic development program for the Town of Cardston. The Board will support community, cultural, educational, economic and recreational endeavors of a nature that will attract tourists and investment to Cardston and area. The Board will provide leadership in the marketing of the Town of Cardston.

Annually, and prior to December 31st, the Board shall submit to the Town Council a budget of established expenditures and revenues for the following year with respect to all matters over which the Board has jurisdiction.

The Board shall make complete annual reports to the Town Council and other reports from time to time as requested.

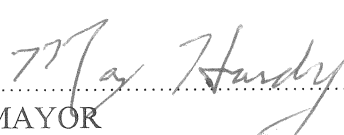
Neither the said Board or any member thereof shall have the power to pledge the credit of the Town in connection with any matters whatsoever, nor shall the said Board nor any member thereof have any power to authorize any expenditure which is not a previously budgeted item, to be charged against the Town of Cardston.

Upon passing of this By-Law, By-Law #1465 is hereby rescinded.

Received First Reading this 28 day of January 2003.

Received Second Reading this 28 day of January 2003.

Received Third & Final Reading this 28 day of January 2003.


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MAYOR


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MUNICIPAL ADMINISTRATOR