

By-Law #1523

A By-Law of the Town of Cardston, in the Province of Alberta for the purpose of authorizing the establishment of the Cardston Lee Creek Golf Course Board for the Town.

NOW THEREFORE, under the provisions of section 146 (b) of the Municipal Government Act, being chapter M-26.1 of the revised Statutes of Alberta 1997 and there is hereby established a Cardston Lee Creek Golf Course Board to implement and pursue a golf course program for the Town of Cardston.

Jurisdiction:

1. The Board's jurisdiction will encompass:
 - a. The Golf Course Operation.

Composition of the Board

2. The Board is an advisory board to Town Council and shall consist of seven members, with four who shall be appointed by resolution of Council and three elected by the membership of the course and consist of the following:
 - a. Two members of Town Council.
 - b. Five members at large, of which the majority shall be residents of the Town of Cardston. Two appointed by Town Council and three elected by the membership of the Golf Course Association.

- c. Of the members at large, starting in April of 2001 two members term will terminate April of 2003 and the remain three term will terminate April of 2004 and every second year thereafter.
- d. All members shall remain in office until their respective successors are appointed.
- e. The maximum term of office for any member, excepting members of the Board from Town Council, shall be two consecutive terms, with a term being two consecutive years, at which time the member must retire for a period of at least one year.
- f. In the event of a vacancy occurring, the person appointed to fill the vacancy shall hold office for the remainder of the term concerned in the vacancy that has arisen.
- g. Any member of the board who is absent from three consecutive meetings of the board shall (unless such absence be caused through illness of be authorized by resolution of the Board entered upon its minutes) forfeit his office and another member shall be appointed/elected for the remainder of the term of office.
- h. Council may, with reason, request the resignation of any member of the Board at any time prior to the expiry date of the members term of office; and any member of the board may resign therefrom any time sending a written notice to that effect to the secretary of the Board.

Conduct of Meetings

3.
 - a. The chairman of the said Board shall be chosen at the annual organization meeting being held each spring. A Vice Chairman and a Secretary shall also be chosen at that time. In event of resignation of the chairperson prior to April, the Vice Chairperson shall assume that role until the next annual meeting.

Duties and
Responsibilities of the
Board

4.

- a. The Board may appoint sub-committees to deal with any phase of matters coming within the scope and jurisdiction of the Board as herein set forth.
- b. The purpose of the Board shall be generally to plan, develop, implement, and evaluate the Cardston Lee Creek Golf Course in relation to programs and operation.
- c. The level of support provided shall be determined by the Board and Town Council as deemed to be in the general interest of the Town and its residents.
- d. The Board shall have the power to make such rules and regulations as it may deem necessary from time to time, provided such rules and regulations are not inconsistent with powers herein conferred. Copies of all such rules and regulations shall be filed with the Town Administrator.
- e. The Board shall be concerned with all matters pertaining to maintaining, equipping, marking with adequate signs, staffing and future expansion and development.
- f. The Board shall be concerned with the development of a broad range of golf course programs that will provide opportunity for people of all ages to use their leisure in a wholesome and satisfying manner.
- g. The Board shall, in co-operation with other agencies, be concerned with the promotion and development of those programs pertaining to Cardston Lee Creek Golf Course.
- h. The Board shall be consulted on all matters affecting the development, maintenance, and use of the Golf Course.
- i. The Board shall be consulted whenever it is proposed to lease or to sell or to otherwise dispose of any Town land that is held for golf course purposes.
- j. The Board shall hear and consider representation by any individual, organization, or delegation of citizens with respect to the Cardston Lee Creek Golf Course and when empowered arising there from as the Board shall deem to be in the general interests of all users. If the specific item is outside of the specified powers of the Board, the item must be referred to Council with recommendations from the Board.
- k. Annually and prior to November 30, the Board shall submit to the Town Council a budget of established expenditures and revenues for the next following year with respect to all matters over which, under the terms of this by-law, the Board has jurisdiction.
- l. The Board shall make complete annual reports to the Town Council and other reports from time to time as requested.
- m. The Board shall establish letterhead stationery to be used for official business purposes.
- n. Neither the said Board or any member thereof shall have the power to pledge the credit of the Town in connection with any matters whatsoever, nor shall the said Board nor any

member thereof have any power to authorize any expenditure which is not a previously budgeted item to be charged against the Town of Cardston.

Conduct of the Director,
Staff Officers and
Participants

5. a. No Director of the Golf Course or any officer employed by the Town of Cardston, or any appointed member of a Board who works in any department under the scope of this by-law shall conduct himself or herself in an unchristian like manner, by the use of obscene or improper language, or other conduct injurious to the moral tone and well-being of the service provided under this by-law.

All participants or observers in programs sponsored by the Golf Course Board shall conduct themselves in a Christian - like manner.

- b. The Director of staff of a Town-operated program or services may refuse right of entry into the building or upon the grounds to any person because of improper conduct, or unfit to be there.

c. No person shall smoke cigarettes, cigar, or pipe in any building or upon the grounds of the Town of Cardston when designated as a non-smoking area.

Penalty Section

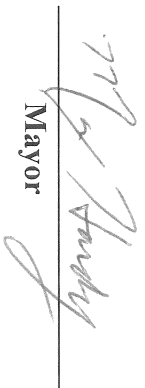
6. a. Any person or person who is/are found violating any of the provisions of Section (5) may be subject of penalty of \$10.00 in lieu of being proceeded against by prosecution.

b. Notwithstanding Section 6 a. the general penalty By-Law of the Town of Cardston may apply to any person or persons who violated any of the provisions of Section (5).

Received First Reading this 23 day of October 2001.

Received Second Reading this _____ 23 _____ day of October 2001.

Received Third and Final Reading this _____ 23 _____ day of October 2001.



Mayor



Municipal Administrator